

## APPENDIX L

### GSA RESPONSIBILITY FOR CONDITION OF INFORMATION TECHNOLOGY FUND EQUIPMENT ACQUIRED UNDER LEASE AGREEMENT .

#### POLICY

1. The General Services Administration (GSA) will guarantee components leased through the Fund to be acceptable for maintenance by the OEM or a mutually agreed upon **ADPE** maintenance firm.

2. GSA will reimburse the lessee for **all** inspection and refurbishment costs, as determined by GSA, on items as specified above. Transportation costs will be borne by the lessee.

3. GSA will bear transportation and inspection costs on equipment GSA determines unfeasible to refurbish.

#### PROCEDURES

1. Lessees will pay all charges for transportation of the equipment to their designated site. Lessee will then arrange and pay the cost of obtaining an estimate of refurbishment on the item(s) involved. The estimate will then be forwarded to GSA.

2. If GSA advises the lessee to proceed with the refurbishment, GSA, upon receipt of a SF1080 or SF1081, will reimburse the lessee in the amount of the inspection and refurbishment.

3. If GSA advises the holder not to proceed with the refurbishment, the equipment will be offered to the holder without payment to GSA. If accepted on this basis, the holder will pay for the transportation and inspection costs. If the equipment is not wanted on this basis, GSA will readvertise the item(s) and advise the holder where to ship them, and, upon receipt of a SF1080 or SF1081, GSA will reimburse the amount of the inspection and incurred transportation costs. .

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